



ACA | Canoe - Kayak - SUP - Raft - Rescue

503 Sophia St. Suite 100 | Fredericksburg, Virginia 22401

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American Canoe Association Board of Directors

Meeting Minutes

Date: Wednesday, November 17, 2021

Location: Virtual

Board Members Present: Robin Pope, Scott Mann, C.C. Williams, Adam Joseph, Anna Levesque, Rainey Hoffman, Thom Crockett, Sarah Bahn, and Lili Colby

ACA Staff: Beth Spilman

ACA Members: Trey Rouss

1. Call to Order

Mr. Pope called the meeting to order at 8:10 PM ET.

Mr. Williams called roll and noted that a quorum was present.

2. Welcome to Anna Levesque, SEIC Chair: Robin Pope

Mr. Pope welcomed Ms. Levesque to the ACA Board. All Directors welcomed Ms. Levesque and introduced themselves.

3. Executive Director Report: Beth Spilman

Ms. Spilman welcomed Ms. Levesque and announced the new SEIC Executive Committee. The new Executive Committee was elected by the current SEIC Board, per SEIC Bylaws, to replace the Executive Committee members that recently resigned.

Ms. Levesque expressed her appreciation for the support of Ms. Spilman, Mr. Pope, and Mr. Williams during the last few weeks.

Mr. Hoffman requested, and Ms. Levesque agreed that communication with the SEIC should continue to be increased to promote transparency and keep them informed.



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As part of her slide presentation, Ms. Spilman shared a revised timeline for providing the membership with the opportunity to vote on the bylaws changes required by most recent changes to the Ted Stevens Act.

Ms. Spilman provided an overview of the current cash position including restricted funds, unrestricted funds, and funds in the US Olympic Endowment. Total cash on hand is currently \$890,000 which is up \$700,000 from 2019. Currently expenses are about \$60,000 per month for general operations. Ms. Spilman responded to several questions from Directors about our cash position and suggested reserve funds.

Mr. Joseph suggested that budget discussion focus on providing funds for programs, events, and services that we already know that our members want to see before expanding to provide services that have not yet been requested. Directors discussed possible priorities for the 2022 budget and requested that Ms. Spilman work with the Finance Committee to outline several proposals at the December 2021 Board of Directors Meeting. Mr. Pope asked all Directors to submit requests or suggestions for inclusion in the 2022 budget to Ms. Spilman.

Mr. Crockett requested an update on the ACA Communications position. Ms. Spilman noted that the job description is currently being finalized.

After some discussion regarding the future of the SEIC Course Management System (CMS) Mr. Pope noted that Mr. Traendly is still planning to hand over the CMS to the ACA in January 2022. With the transfer of the CMS the ACA will assume responsibility for paying a developer to maintain the system. Cost for system maintenance and development has already been included in the draft 2022 budget proposals.

Ms. Spilman & Mr. Pope presented the slate of nominees from the Nominations Committee. Mr. Pope noted that the release of this slate was delayed due to the recent resignations of the SEIC Executive Committee and subsequent elections for new SEIC Officers.

Mr. Pope moved, and Mr. Joseph seconded, to approve the slate of nominees to the Board of Directors as presented by the Nominations Committee. The motion passed unanimously.

Ms. Spilman provided a brief update of the recent International Canoe Federation (ICF) Congress in Rome, Italy. Over 100 countries attended the event. The next ICF Congress will be held in March or April of 2022 at the US National Whitewater Center in Charlotte, N.C.



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Mr. Mann moved, and Ms. Bahn seconded, to adjourn the meeting. There was no discussion. The motion passed unanimously.

Meeting adjourned at 9:26 PM

Respectfully submitted,

C.C. Williams
Board Secretary