



ACA | Canoe - Kayak - SUP - Raft - Rescue

503 Sophia St. Suite 100 | Fredericksburg, Virginia 22401

Phone: (540) 907-4460 | [www.americancanoe.org](http://www.americancanoe.org)

## American Canoe Association Board of Directors

### Meeting Minutes

**Date:** Wednesday, September 15, 2021

**Location:** Virtual

Board Members Present: Robin Pope, Scott Mann, John Traendly, C.C. Williams, Thom Crocket, Sarah Bahn, Adam Joseph, Rainey Hoffman, Bill Micks

ACA Staff: Beth Spillman

#### 1. Call to Order

Mr. Pope called the meeting to order at 8:05 PM EDT.

Mr. Williams called roll and noted that a quorum was present.

#### 2. August 18, 2021 Meeting Minutes Approval: C.C. Williams

**Mr. Traendly moved, and Mr. Mann seconded the motion to approve the meeting minutes from August 18, 2021. There was no comment and the motion passed unanimously.**

#### 3. Executive Director Report: Beth Spilman

Ms. Spilman provided a Quickbooks-generated financial statement to the Board prior to the meeting.

Ms. Spilman highlighted several key aspects of the Quickbooks financial reports. The second federal Payroll Protection (PPP) Loan has been forgiven, bringing our total PPP loans to \$190,000. Currently our operating cash position is positive \$165,000 plus some funds from the USOPC to cover 2021 competition related expenses. Additionally, we have about \$287,000 in restricted funds (allocated for specific programs or initiatives) and \$160,000 in the Olympic Endowment fund.

Mr. Mann noted that when US Canoe & Kayak and the ACA were split, both boards had an agreement that they needed to agree on the expenditures prior to money being spent from the Olympic Endowment.

Mr. Pope expressed his thanks to Ms. Spilman for her successful financial stewardship of the organization.



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Ms. Spilman answered several questions about the financial reports from Directors regarding key income and expenses related specifically to elite competition.

Ms. Spilman reported that she is continuing to work with our insurance broker to identify potential carriers and policies for 2022. Ms. Spilman responded to several questions about likely impacts of potential insurance carrier changes. More information will be provided to Directors as it becomes available.

An updated on Board of Directors nominations was provided by Ms. Spilman. To date, there have been 17 nominations received - a record for the organization. Typically we receive three to four nominations per year.

We are awaiting a response from the USOPC to two waiver requests for NGB requirements. One waiver is for expanding the definition of 10+ year athletes and the other regarding athlete representation requirements for non-competition committees.

Ms. Spilman reminded Directors that a draft Member Code of Conduct was sent out prior to the meeting. Feedback is requested by September 21.

Ms. Spilman closed with a reminder that ACA staff is participating in the Outdoor Alliance Diversity, Equity, and Inclusion training on October 27 & 28.

**Mr. Mann moved, and Mr. Traendly seconded, to move to a close session to discuss National Governing Body status and several employee related matters.**

**Mr. Mann moved, and Mr. Williams seconded the motion, to adjourn the meeting. There was no discussion. The motion passed unanimously. The meeting was adjourned at 10:15 PM EDT**

Respectfully submitted,

C.C. Williams  
Board Secretary