



ACA | Canoe - Kayak - SUP - Raft - Rescue

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American Canoe Association Board of Directors

Meeting Minutes

Date: Wednesday, February 16, 2022

Location: Virtual

Board Members Present: Robin Pope, C.C. Williams, Rainey Hoffman, Anna Levesque, Pam Dillon, Dave Lumian, Jerry Dunne, Jack Wallace, Brandon Slate, Risa Shimoda, Suzanne Britt, and Scott Mann.

ACA Members: Andrea White

ACA Staff: Beth Spilman

1. Call to Order

Mr. Pope called the meeting to order at 8:05 PM ET.

2. Roll Call

Mr. Williams called role and confirmed a quorum was present.

3. January 19, 2022 Board of Directors Meeting Minutes Approval: C.C. Williams

Mr. Lumian moved, and Ms. Dillon seconded the motion to approve the meeting minutes from January 19, 2022. There was no comment and the motion passed unanimously.

4. DEI Committee Update: Anna Levesque

Ms. Levesque provided an update on the hiring status for the recently approved DEI staff position. The committee has been working closely with Ms. Spilman to interview and evaluate candidates. Several of the candidates that were not selected to proceed in the interview process were asked to fill, and accepted, other volunteer roles.

The DEI committee recently hosted a DEI training with Jen Fry. The event was well attended with 55 ACA members, staff, and BOD members. Ms. Shimoda noted that there were over 40 people still in attendance at the end of the 6 hr. workshop which is above average. Ms. Shimoda also highlighted the connections that were made among ACA members from different areas of the organization.



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The DEI committee is continuing to work on a leadership weekend event that will be grant funded. A Request for Proposals is forthcoming. Finally, the committee is working with ACA staff to distribute a member survey to get more demographic information on our members.

5. Executive Director Report: Beth Spilman

Ms. Spilman reported that an offer has been extended to a candidate for the communications and marketing staff position.

Currently the financial position is positive - ahead of budget and ahead of where we were the same time in 2021. Ms. Spilman expressed her appreciation to Pam Dillion for writing an additional \$250,000 grant on very short notice.

6. Board Committee Assignments: Robin Pope

Mr. Pope outlined the responsibilities of several Board Committees: Finance & Audit, Strategic Planning, and Ethics/Grievance. Mr. Pope also outlined responsibilities and scope for several work groups that will take on special projects/areas: SEIC/Safesport/Member Code of Conduct, outreach to SEIC leadership, outreach to regional ACA groups/clubs, and outreach to competition clubs/athletes/coaches.

Board members discussed committee roles and responsibilities, and volunteered for various committees and work groups. There was wide agreement among Directors that efforts of the Board, staff, and committees should be focused on increasing communication with members.

7. Fall ACA Membership Meeting Dates: Robin Pope

Directors discussed the possibility and pros/cons of returning to an in-person membership meeting in Fall of 2022. There was general agreement that an in-person meeting would be beneficial and help bring members from different areas of the organization together. Mr. Pope agreed to send out additional information to Directors to identify the best dates for these meetings.



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8. Executive Session

The Board entered into executive session at 9:24 PM EST to discuss a personnel issue. Executive session ended at 9:40 PM EST.

Mr. Lumian moved, and Ms. Shimoda seconded, to adjourn the meeting. Motion passed as presented without discussion, opposition or abstention

Meeting adjourned at 9:45 PM

Respectfully submitted,

C.C. Williams
Board Secretary