American Canoe Association (ACA)
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February 27, 2022

Job Description

Job Title Canoe Sprint Assistant National Team Coach (K1, K2, and K4 boats) – Volunteer Position

Department Competition

Summary

Within the global parameters of the ACA High-Performance Programs strategy and USOPC Canoe Sprint Performance priorities, the Assistant National Team Coach supports developing and implementing performance-focused year-round training programs for Canoe Sprint programs and athletes. The Coach assists day-to-day training during National Training Camps at various sites. In collaboration with the GM High-Performance Programs and the National Team Coach, he/she help with the Canoe Sprint programmatic activities. The Coach will promote and support the Olympic and Paralympic movements and contribute to overall sports planning and implementation of ACA and USOPC organizational priorities.

Duties & Responsibilities

1. In collaboration with ACA HPP staff and the National Team Coach, contribute to developing the Canoe Sprint strategy and specific programs within that strategy, utilizing available resources and partnerships with other organizations.
2. Contribute to developing and implementing Canoe Sprint athlete recruitment and development strategies based on the USOPC and ACA High-Performance Plans and the Canoe Sprint Long Team Athlete Development system.
3. Contribute to review and/or development of the National Team athletes' annual and seasonal training plans, focusing on the development of team boats.
4. In collaboration with the National Team Coach, club, and/or personal coaches, contribute to Athlete Performance Plans for individual athletes and team boats, and assist in overseeing plan implementation.
5. Contribute to various talent identification activities for Canoe Sprint development, e.g., camps, clinics and/or sport performance projects. Collaborate with partner organizations, e.g., other NGBs, to develop, plan, and execute talent identification events.
6. Track pertinent athlete information for identified participants, including training and competition results and any other sport-specific monitoring necessary for athletes and the program's continued improvement.
7. Contribute to the annual development of the Canoe Sprint 4-year rolling high-performance plan.
8. Provide support to athletes at team training, camps, and competitions.
9. Establish and maintain positive working relationships with the USOPC and ACA staff, staff at the USA competition venues, potential venues, and other partners outside of the Canoe Sprint community as is beneficial to the program.
10. Perform other duties assigned.

Minimum Qualifications Required

Education:

- Bachelor's degree in Sports Administration, Coaching, Physiology, Exercise Science, Education or related field OR equivalent experience.

Licensure & Certification:

- ACA or ICF registered Canoe Sprint coach
- Preferred – ICF Level 3 Coach certification

Experience:

- Minimum 2 years of experience coaching Canoe Sprint at the elite level
- Minimum 1 years of supervisory experience, preferably leading two or more coaches or staff
- Professional experience with Canoe Sprint programs desired

Skills:

- Proven ability to promote sports performance in a safe and drugs free environment
- Demonstrated leadership skills, specifically with athletes and staff
- Exceptional organizational skills and attention to detail
- Excellent written and oral communication skills
- Strong customer service skills
- Proven track record of developing athletes to high placement at major international competitions while minimizing injuries
- Ability to maintain a professional demeanor and contribute to a positive working environment

Tools, Equipment, & Conditions:

- Standard office equipment
- Sports training and sport science equipment
- Sports training and competition venues
- Hotels, dorms, and other camp and competition environments
- Significant national and international travel
- Regular attendance at training camps is an essential job function

Work Location:

- Remote; subject to the location of the training camp/competition.