



ACA | Canoe - Kayak - SUP - Raft - Rescue

503 Sophia St. Suite 100 | Fredericksburg, Virginia 22401

Phone: (540) 907-4460 | www.americancanoe.org

American Canoe Association Board of Directors

Meeting Minutes

Date: Wednesday, June 15, 2022

Location: Virtual

Board Members Present: Robin Pope, C.C. Williams, Rainey Hoffman, Anna Levesque, Pam Dillon, Dave Lumian, Jerry Dunne, Jack Wallace, Risa Shimoda, Suzanne Britt, Sarah Bahn, Thom Crockett, and Scott Mann.

ACA Staff: Beth Spilman

1. Call to Order

Mr. Pope called the meeting to order at 8:05 PM ET.

2. Roll Call

Mr. Williams called role and confirmed a quorum was present.

3. April 20, 2022 Board of Directors Meeting Minutes Approval: C.C. Williams

Mr. Lumian moved, and Mr. Dunne seconded the motion to approve the meeting minutes from April 20, 2022. There was no comment and the motion passed unanimously.

4. May 18, 2022 Board of Directors Meeting Minutes Approval: C.C. Williams

Mr. Lumian moved, and Mr. Dunne seconded the motion to approve the meeting minutes from May 18, 2022. There was no comment and the motion passed unanimously.

5. Strategic Plan Update: Pam Dillon

A written committee report was submitted to Directors in the meeting packet. The committee is currently working on setting up a meeting with former BCU staff members to discuss their strategic plan and process. The committee is currently working on identifying strategies and metrics to measure success of any strategic objectives, and hope to have a draft of the strategic plan out to membership in the fall of 2022.



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6. Executive Director Report: Beth Spilman

Ms. Spilman provided a brief review of the current financials. Currently we are ahead of budget in both revenue and expenses. Based on historical member data and looking at current trends, we expect to be ahead of budget by year-end. Directors discussed the need to balance current national financial trends with desires to increase member benefits.

Ms. Spilman reported that we were recently awarded two USGS Grants. A one-year grant of \$118,000 will be used to translate the online PSF course into Spanish. A three-year grant of \$555,000 (\$185,000 per year) will be used to continue the boat ramp geofencing education and marketing efforts.

7. Board President Report: Robin Pope

Mr. Pope provided a reminder to all Directors of their duties:

- Duty of Care
- Duty of Loyalty to the Organization
- Duty of Obedience

Mr. Pope provided a suggested slate of nominees for the Nominating Committee. Directors briefly discussed potential candidates for this committee. Draft plan is for the board to consider a slate of nominees in early September and announce the slate to membership in early October.

Directors discussed ongoing efforts to update ACA Bylaws. Mr. Pope and Ms. Spilman will distribute additional materials to Directors to assist with compiling opinions on sections that need to be updated.

Mr. Lumian moved, and Mr. Dunne seconded the motion to move to Executive Session to discuss a confidential member issue. There was no comment and the motion passed unanimously.

Mr. Dunne moved, and Ms. Shimoda seconded the motion to end Executive Session and move back to open session. There was no comment and the motion passed unanimously.

Meeting adjourned at 9:22 PM EST.

Respectfully submitted,

C.C. Williams
Board Secretary



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