



ACA | Canoe - Kayak - SUP - Raft - Rescue

503 Sophia St. Suite 100 | Fredericksburg, Virginia 22401

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American Canoe Association Board of Directors

Meeting Minutes

Date: Wednesday, December 21, 2022

Location: Virtual

Board Members Present: Robin Pope, Pam Dillon, Scott Mann, Risa Shimoda, Anna Levesque, Dave Lumian, Dan Henderson, Suzanne Britt, C.C. Williams, Jack Wallace, Jerry Dunne, Brandon Slate.

Visitors: Hunter Brandstetter, Andrea White, Bev Cosslett, Robert Kauffman

1. Call to Order

Mr. Pope called the meeting to order at 8:05 PM ET.

2. Roll Call

Mr. Pope called the role and confirmed a quorum was present.

3. Executive Director Report

Ms. Spilman was absent due to illness. Mr. Pope provide the following updates that were submitted by Ms. Spilman in writing prior to the meeting:

- We are currently in the middle of our 2022 financial audit with CPA firm. There are no concerns so far.
- ACA hired Steve Kelly to assist with Paralympic and Sprint. There is a offer pending to a candidate to work on the Slalom side.
- SEI Department is busy with processing year end instructor certifications.
- All staff working on their 2023 performance objectives which will be aligned with the Strategic Plan and KPIs
- Lily Otu held her first women of color (virtual) meeting and invited all the LEAD participants to join her.



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4. SEIC Motion

Ms. Levesque provided a brief overview of the SEIC motions that were presented and approved at the recent SEIC meeting. The motions from SEIC were sent to Directors prior to the meeting. She responded to several questions from Directors about the SEIC motions.

Mr. Lumian moved to approve the motions as presented. The motion was approved unanimously.

Ms. Levesque also reported that the SEIC Past President, Dale Williams, resigned from his position due to other obligations.

5. Meeting Minutes

Mr. Lumian moved, and Mr. Dunne seconded, to approve the meeting minutes from September 21, 2022, October 29, 2022 and November 16, 2022. There was no discussion. The motion passed unanimously.

6. Strategic Plan Update

Ms. Dillon provided an update from the Strategic Plan committee. Several workgroups have met to discuss individual sections of the strategic plan as well as consider all comments from ACA members. Ms. Dillon responded to several questions and comments from Directors. Work on this project is ongoing. Ms. Dillon requested time at the February in-person BOD meeting to work on this project.

7. Regional Activity Council Update

Ms. White reported that there were 50-60 people present on the RAC call this week. This group included paddlers, State Directors, representatives from paddling clubs, and members of the US Coast Guard Auxiliary.

Mr. Lumian moved, and Ms. Dillon seconded, to adjourn the meeting. The motion passed unanimously.

Meeting was adjourned at 9:10 PM ET.

Minutes submitted by C.C. Williams, Secretary.