



December 2, 2023 SEIC Meeting | Agenda & Meeting Minutes (Begin Pg 4)

Location: Virtual | All times EDT

Saturday, December 2, 2023

SEIC Meeting

- 10 AM ET - Call to Order (You will be let into the virtual meeting at exactly 10 AM sharp)
- Break - 11:30 - 11:40 AM
- Lunch break 1 PM - 2 PM
- 4:00 PM ET - Call to Adjourn

ACA Zoom Conference Call Info for SEIC Meeting:

- [Join Zoom Meeting](#)
 - Meeting ID: 844 9217 8274
 - Passcode: 627408
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Resources:

- [Parliamentary Procedure](#)
- [Operating Procedures](#)
- [Voting Spreadsheet](#)
- [SEIC Policy Manual](#)

10 a.m. ET - Welcome & Call to Order (Anna Levesque)

- 2 Word Check-In
- Note about incoming/outgoing discipline committee members
- Establish Quorum
- Overview of the meeting
- Ground Rules:
 - Raise your electronic hand
 - Speak from the heart and get to the heart of the matter
 - There will be time limits when discussing motions

Discipline Committee Reports: (Anna Levesque)

3 minutes each (total 24 min)

- Universal Paddling Committee
- Coastal Kayaking Committee
- Rafting Committee
- Canoe Committee
- River Kayaking Committee
- Stand Up Paddleboard Committee
- Packrafting Committee
- River Safety & Rescue Committee
- Surf Kayak Committee
- Intro to Paddling Committee

SEI Department Report (Kelsey Bracewell) 5 min

Chair of ACA Board Report (Dave Lumian) 5 min

Executive Director Report (Beth Spillman) 5 min

NASBLA Report/Policy Committee (Robin Pope) 5 min

Inclusive Leadership Report (Lily Otu) 5 min

RAC Report/Regional Update Report (John MacDonald) 5 min

Curriculum Committee Report (video by Jake Taylor) 10 min

CMS Report (Trey Rouss) 5 min

Discussion & Vote on Motions

Reminders

Discussion Limits - because of new motion submission procedures via CMS and an online comment / review period available on Slack, motion discussion will be limited during formal meetings.

- Voting & making sure that sheet is pulled up
 - Abstentions are not included in determining the total number of votes cast for or against a motion. They are only counted to ensure the maintenance of quorum.
- Motion Presenter is allowed up to 5 minutes to introduce a motion.
- Comments or concerns are limited to 2 minutes for each attendee (limited to two contributions per motion and not consecutively if others are waiting to share).

Motions:

2023-12-01: [Wading Consistency across all River Kayak Curriculum \(including Level 1\) - Presented by River Kayak Committee Chair, Kyle Thomas.](#) See [Slack discussion.](#)

2023-12-02: [Rolling consistency in L3-L5 River Kayak Instructor Criteria and Assessments - Presented by River Kayak Committee Chair, Kyle Thomas.](#) See [Slack discussion.](#)

2023-12-03: [Throw Rope Consistency across all River Kayak Curriculum \(including Level 1\) - Presented by River Kayak Committee Chair, Kyle Thomas.](#) See [Slack discussion.](#)

Old Business

- **Motion 2023-12-05** - Revisiting 'Friendly' and 'unfriendly' amendments to CKC motions approved at the September 26th SEIC meeting. - Presented by Ryan Rushton, Chair of Coastal Kayaking - 5 min

New Business and Discussions: 90 min total

- **Motion 2023-12-04** was submitted after the 10/18 close date, thus is included in "New Business": [Canoe essentials skills course](#) - Presented by Canoe Committee Chair, RJ Forth. See [Slack discussion.](#)
- How to set your Discipline Committees up for success in 2025. 5 min
- Intro to Paddling Committee needs reboot - breakout room ideas session. 15 min
- Poll - IT/ITE Conference in 2024. 15 min
- ~~Overview of SEIC direction, projects and results over the past 2 years. 5 min~~
- ~~What problems do you see within SEIC and what is your solution? - Breakout rooms - 15 min~~
- ~~What direction do you want to see SEIC go? - Breakout rooms - 15 min~~
- Choose a committee to work on the live panel SEIC conversation. 5 min
- Think about the transition of SEIC Ex Comm for 2025 - who is willing to step up? 5 min
- Think about running for the ACA Board. 5 min

Choose 2024 SEIC Meetings (Anna Levesque) - 10 min

Plus/Delta/Dance Move - 10 min

Adjourn



December 2, 2023 SEIC Meeting Minutes

Recording of the meeting:

https://us06web.zoom.us/rec/share/azik8DaR0PwA7fAHJl1b6P_I5I5adyc_Je6AY6cSKhjgcSlxKANRMq7BylP3G21A.HsaIYN3vukA2dqCi

Passcode: 6Ev*zv+e

Voting members in attendance: Anna Levesque, Trey Rouss, Ben Morton, Elisha McArthur, Jeff Atkins, Patrick Higgins, Kyle Thomas, Rachel Nagle, Crystal Skahan, Mike Aronoff, Tom Burroughs, Robin Pope, R.J. Forth, Ryan Rushton

Guests in attendance: Andrea White, Jon T., Jay Kuester, Joel Bateman, Scotty McGee, John Browning, John MacDonald, Robert Kauffman, Beth Spilman, Anthea Raymond, Julie Carey, Deb Gelderblom, Tom Dardis, Susan Eda, Nik White, Bill, Kelsey Bracewell

0:2:20: Welcome to everyone, introductions

0:2:44: Call to order

0:04:07: Three word check in

0:11:28: Quorum established

0:16:50: Discipline Committee Reports begin

- 0:17:27 - Universal Paddling
- 0:19:58 - Coastal Kayak Committee
- 0:21:38 - Rafting Committee
- 0:23:40 - Canoe Committee
- 0:25:03 - River Kayak Committee
- 0:28:19 - SUP Committee
- 0:29:40 - Packrafting Committee
- 0:30:39 - Safety & Rescue Committee
- 0:35:26 - Surf Kayak Committee
- 0:36:46 - Intro to Paddling Committee

0:38:48 - [SEI Department Report](#)

0:57:40 - Report from ACA Board President, Captain Dave Lumian

1:00:10 - Report from ACA Executive Director, Beth Spilman

1:14:00 - National Association of Boating Law Administrators (NASBLA) Report by Robin Pope

1:29:09 - Meeting Break

1:38:40 - Meeting Resumes

1:40:30 - DEI Report from ACA DEI Coordinator, Lily Otu

1:48:40 - Regional Activity Council (RAC) Update by John MacDonald

1:56:25 - Curriculum Committee Report Video from Jake Taylor

2:11:45 - CMS Update Report from SEIC Vice Chair, Trey Rouss

2:22:35 - Motions Introduced for Discussion and Voting

- **2:26:13** - 2023-12-01 - Motion Passed
- **2:32:40** - 2023-12-02 - Motion Passed*
- **2:38:36** - 2023-12-03 - Motion Passed**

*passed with friendly amendment: move rolling content to the “Maneuvers” section of curriculum

**passed with friendly amendment: rope throwing to remain in L2 along with “secondary throw” techniques such as recoil

3:10: 36 - Lunch Break

3:10: 47 - Welcome Back

Old Business

- **3:12:43** - 2023-12-05 submitted to review friendly and unfriendly amendments from September 2023 SEIC Meeting Motion 2023-09-03 from the Coastal Kayak Committee
- Approved friendly amendments as presented with settlement authority for clarifications outlined on slides 5-6 of motion presentation

3:45:17 - 2023-12-04 - Motion passed with friendly amendment to add the “Instructor” section to this Level 2: Essentials of Canoeing sample skills course for consistency with other curriculum documents

- 04:01:40 - Motion Passes

4:02:15 - “How to set your Discipline Committees up for success in 2025” presentation delivered by SEIC Chair Anna Levesque

4:22:42 - IPC reboot discussion and break out rooms

- True L1 venue discussion
- Potential restructuring of the committee
- Review L1 audience

4:27:54 - Break out rooms close

4:48:30 - Discussion about ITE / IT / Instructor Conference led by SEIC Chair, Anna Levesque

4:51: 58 - Invitation to work on Live Panel Sessions for ACA member engagement project

4:54:40 - Discussion regarding SEIC Ex Comm roles to be re-elected for 2025-2026 Term

4:56:05 - Board of Directors nominations for the future

4:57:10 - Upcoming SEIC Meeting Dates

- March 25th from 10AM-4PM
- June 25th from 7PM-9PM
- September 24th from 7PM-9PM
- December 2nd from 10AM-4PM

5:03:45 - Plus / Delta Dance Moves

5:19:20 - Motion to adjourn

5:19:37 - Meeting adjourned