

June 16, 2026 SEIC Meeting Minutes

Video Link: <https://youtu.be/krGTcSVBOAM>

Please use the time stamps outlined below to navigate the video recording and find the items/discussions you would like to review.

Voting Members in Attendance: Jess Lewis, Mike Aronoff, Susan Eda, Jim Coffey, John Browning, Patrick Frehner, Rachel Nagle, Trey Moore and Kyle Thomas (proxy for Anne Sontheimer), Robert Kauffman, Robin Pope, Francheska Hebden (proxy for Geoff Lockett), Melinda Moree, Tommy Gram, Jeff Atkins, Alan Cammack

Guests in Attendance: Suz Britt, Jeff Oxenford, Wayne Douchkoff, Kelsey Bracewell

0:00 - Meeting Called To Order

0:12 - Committee Reports

- John Browning for CKC and UPC (Goal Setting)
- Robin Pope for IPC (L1 Venue Clarifications and Water Based First Aid and CPR)
- Jim Coffey for SWR (Drowning Prevention & Resuscitation, Higgins & Langley Award for program development)
- Susan Eda for CC (Curriculum Clean Up, L3 Canoe Touring program development)
- Melinda Moree for SKC (Additional resources for SK instructors)
- Rachel Nagle for SUPC (Assessor Guide, Paddle with a Pro)
- Jess Lewis for Rafting Committee
- Trey Moore for RKC (Motion on the agenda, assessor's guide, advocate for future students)
- Patrick Frehner for PackRafting (touring curriculum, potential for L5 curriculum)
- Francheska Hebden for Fishing (Marketing and exposure work, Paddle with a Pro)

0:29 - Address from Board President, Suz Britt

- Competition program update
- ACA strategic plan committee

SEI Department Report - [Activated v. Pending Awards in CMS](#) Since February 2026 SEIC Meeting

0:41 - Comment from Jim Coffey - potential to add SEIC Dues and course evaluation to "Member Documents" box within the CMS?

0:45 - Comment from Kyle Thomas - to increase engagement and dues retention with instructors, offer a 4 year membership purchase option

0:47 - Comment from John Browning - need to develop leader pathway course evaluation forms because right now the CMS only has instructor certification course evaluations available

0:48 - Comment from Jess Lewis - ACA needs to provide additional support for non-English speakers, and wants to form a brainstorming group. Jim Coffey suggested the idea of buying 3 years of membership at once and getting the 4th free (while the instructors are enthusiastic). Suz Britt pitched the idea of purchasing a lifetime membership rather than earning it outright (50 years).

1:01 - Quorum established prior to beginning motion review and voting

01:04 - [Motion 2026-06-01](#): Clarify SEIC Parliamentary Procedures
Motion approved 12-0-2

01:07 - [Motion 2026-06-02](#): IT : Instructor Candidate Ratios for River Kayak Certification and Endorsements

- [Presentation slides from Kyle Thomas](#)
- Amended to the following: L2, L3: 1:6/2:10, L4: 1:5/2:10, L5: 1:4/2:6, Endorsement: 1:6/2:10
- Motion Passes 13-1-0

01:43 - Discussion about support gaps in the ACA education and instruction program

1. Communications and connectivity between committees and their certified instructors
2. Member retention rates for international members
3. ACA insurance procedures and coverage questions

01:53 - Closing remarks

02:13 - Motion to Adjourn

Next SEIC Meeting Dates

- Fall 2026 - September 28th from 7PM to 9PM Eastern
- Winter 2026 - December 5th from 10AM to 4PM Eastern